THE DIRECTOR OF POLICY AND RESOURCES IS REQUESTED TO **CALL-IN** A

DECISION OF .....Governance and Transformation Cabinet Member.....

TAKEN ON .....14 September 2016.....

TITLE OF REPORT .....Use of the Discretionary Housing Fund.....

MINUTE REFERENCE .....19..... REPORT REFERENCE .....19.....

CALL-IN REQUESTED BY *(See Note 1)* ....

Chairman or any two Members of any Overview and Scrutiny Panel

Name	*Signature*
.....TONY ELLERBY.....	....
.....John Collinson.....	....
....	....

DATE ....

Outline reasons for seeking a review of the decision and proposed alternative course of action

To investigate the justification of North Lincolnshire Council returning roughly 20k of DHP allocated funds to Central Government. To seek an explanation as to why this money was not used to support vulnerable recipients of housing benefit and to ask for a comprehensive review of the DHP application process.

Is the decision considered to be contrary to the policy framework or contrary to, or not wholly in accordance with the budget?

....

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Please return to:-	Received: ~~Ramsey~~ 11.40 am 16.9.16.
The Director of Policy and Resources *FAO Head of Democratic Services* *Civic Centre* *Scunthorpe DN16 1AB*	Copies to:-

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Note 1 – *A decision made by the Cabinet, an individual member of the Cabinet or a committee of the Cabinet or a key decision made by an officer under delegated authority from the Cabinet or an area committee or under joint arrangements once published can be called-in by the Director of Policy and Resources at the request of the Chairman or any two members of an appropriate Scrutiny Panel.*

Note 2 – *This form must be returned by 5.00 pm (4.30 pm on Friday) on the second working day after the publication of the decision (see below)*

CALL-IN

Example timetable is as follows

EXECUTIVE MEETING		PUBLICATION OF EXECUTIVE DECISIONS*		SCRUTINY CALL-IN DEADLINE*		SCRUTINY PANEL TO MEET AND DECISION DEADLINE*
Monday	→	Wednesday	→	Friday	→	Friday
Tuesday	→	Thursday	→	Monday	→	Monday
Wednesday	→	Friday	→	Tuesday	→	Tuesday
Thursday	→	Monday	→	Wednesday	→	Wednesday
Friday	→	Tuesday	→	Thursday	→	Thursday

*The above days do not include bank and other holidays